

# VILLAGE OF MOHAWK

## BUILDING PERMIT APPLICATION

- No building or structure shall be erected, added to or structurally altered until a permit has been issued by the Codes Enforcement Officer.
- All Fees are to be paid by Check or Money order, and payable to the Village of Mohawk.
- Two Sets of building plans, specifications, and plot plans must be submitted.
- The plot plan must show the actual dimensions of the lot to be built on, clearly and distinctively show location of all buildings whether existing or proposed and the relationship to adjoining premises, showing all easements, names of street or public areas, indicating all set back dimensions from property lines. A swimming pool is considered a structure.
- It will be a requirement of the owner or contractor to notify the Code Enforcement Officer when work will begin. After the first inspection the Code Enforcement Officer will then let either the owner or contractor know when the next inspection will be. If not called a **STOP WORK ORDER** may be issued.
- The work covered by this application may not be commenced before the issuance of a building permit.
- Upon the approval of this application by the Code Enforcer, a building permit will be issued to the applicant when payment has been received. Such permit must be displayed on the premises available for inspection throughout the process of work.
- Final inspection is necessary before a Certificate of Occupancy is issued. Final inspection is also necessary for a Certificate of Completion. No occupancy of a building can take place without approval of the Codes Enforcer.
- Any deviation from the approved plans must be authorized by the approval of revised plans subject to the same procedure established for the examination of the original plans. An additional permit fee is also charged determined on the extent of the variation from the original plans.
- Installation, alterations and repairs to residential premises, and materials, assemblies and equipment utilized in connection with building, must be reasonably safe to persons and property, and in conformity with applicable statues of the State of New York, and orders, rules and regulations issued by the Codes Enforcing Authority. Conformity of such works, materials, assemblies or equipment with the applicable requirements of the New York State Uniform Code is required and it is the responsibility of the applicant to be versed in this code and require the permit.

# VILLAGE OF MOHAWK BUILDING PERMIT APPLICATION

PERMIT NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

**REQUIRED:** CERTIFIED DRAWINGS and specifications stamped by a licensed Architect or engineer, with their seal and signature along with a completed application for all new homes and commercial structures over 1,500 sq. ft. or a cost of \$20,000.00.

1. Applicant's Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

2. Property owner if different from the applicant  
Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

3. Project Location: \_\_\_\_\_

4. Contractor's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

5. **Certificate of Insurance** – Liability, Worker's Compensation, and Disability.  
A Copy Must Be Included. Home Owner's Insurance, if work is done by Owner.

6. Proposed Construction Work to Be Done. Check All That Apply:

- A. \_\_ NEW HOME    B. \_\_ ADDITION    C. \_\_ DECK    D. \_\_ GARAGE    E. \_\_ FENCE  
F. \_\_ COMMERCIAL STRUCTURE    G. \_\_ MANUFACTURED HOUSING  
H. \_\_ SIGNS    I. \_\_ WOOD STOVE    J. \_\_ CHIMNEY    K. \_\_ DEMOLITION  
L. \_\_ FIREPLACES    M. \_\_ ELECTRICAL    N. \_\_ PORCH    O. \_\_ REMODEL  
P. \_\_ RETAINING WALL    Q. \_\_ SWIMMING POOL (ABOVE OR BELOW)  
R. \_\_ ROOF    S. \_\_ SIDING

7. Alterations – give cost estimates and description of work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Construction Plans ( ) attached \_\_\_\_\_ Front yard setback \_\_\_\_\_ Ft.  
Construction Square Ft: \_\_\_\_\_ Right side property line set back \_\_\_\_\_ Ft.  
Height: \_\_\_\_\_ Left side property line set back \_\_\_\_\_ Ft.  
Number of family units: \_\_\_\_\_ Rear property line set back \_\_\_\_\_ Ft.  
Lot size (sq. ft. ) \_\_\_\_\_ Rear yard occupied \_\_\_\_\_ Ft.

9. Water Supply System: ( ) Municipal ( ) Other ( Specify )

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10. Sewage Disposal System: ( ) ( ) Other ( Specify )

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11. Type of Heating System – Check all that apply:  
( ) Electric Baseboard ( ) Oil Fired ( ) Gas Fired ( ) Wood Fired  
( ) Hot Water ( ) Hot Air ( ) Other ( Specify )

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12. Type and Size of Electrical Service:

A. Size: \_\_\_\_\_  
B. Type: \_\_\_\_\_

13. Work Covered by this Application has been started or completed? Yes \_\_\_ No \_\_\_

14. Applicant's Certification: I hereby certify that I have read the instructions and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any Federal, State or Local Law or other rule or regulation, regulating construction or land use or performance of construction. All work shall be executed in strict compliance with the permit application, and approved plans, of the New York State Uniform Building Code.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Permit for Construction: ( ) Approved ( ) Denied for the following Reasons

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Codes Enforcement Officer: \_\_\_\_\_

Date: \_\_\_\_\_

## **FEE SCHEDULE**

- A. All New Commercial Construction.....\$.10 per. Sq. Ft.
- B. Residential Construction and Additions.....\$.20 per Sq. Ft.  
Failure to obtain a permit \$50.00 late Fee charge added to original permit cost.  
Floor area shall include all habitable space and accessory garages. Floor area will be determined per the provided prints.
- C. All new construction of, and additions to accessory buildings (garages, decks, Storage buildings, porches, ETC.) .....\$ .10 per. Sq. Ft.  
Failure to obtain a permit \$50.00 late Fee charge added to original permit cost.

**All of the above permits have a Minimum Charge of \$25.00**

- D. For repairs and Alterations. Up to \$1600.00 - \$30.00 for each \$1000.00 over \$1600.00 - \$2.00  
Failure to obtain a permit \$50.00 late Fee charge added to permit cost.  
For all repair and alterations that affect structural components of the building, Affects required exiting or fire safety features.
- E. All Pools .....\$30.00
- F. For Sprinklers, Standpipes: repairs or additions up to \$1000.00 - \$15.00  
For each \$1000.00 over \$1000.00 \$2.00
- G. Fences ..... \$ 10.00
- H. Electrical modifications to any system (new services, extensions, ETC.) \$10.00
- I. Demolition – Up to \$1000.00 - \$15.00, \$1000.00 to \$5000.00 -\$25.00  
For each \$1000.00 over \$5000.00 \$3.00 (NO FEE IF REBUILDING)
- J. Floodplain permit...\$25.00
- K. ZBA..... \$85.00
- L. Signs..... \$20.00

**\*Failure to obtain a permit \$25.00 late fee added to original permit cost.**

# **CODES**

The Village of Mohawk is pleased to welcome  
Rob Phillips as Codes Officer

Rob can be reached at:

Cell: 315-985-0080

Fax: 315-866-0616

Office Hours:

Monday 1:00-2:00PM

Tuesday 5:30-6:30PM

28 Columbia Street/Board Room